

**MINUTES OF
BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA
REGULAR SCHEDULED MEETING 9:30 A.M.
MONDAY, APRIL 6, 2015**

The Bradford County Board of County Commissioners convened in a regular meeting on Monday, April 6, 2015, at 9:30 a.m., in the County Commission Chambers at 945 North Temple Avenue, Starke, Florida.

PRESENT: Chairman Chandler, Commissioner Sellars, Commissioner Thompson, Commissioner Lewis, and Commissioner Riddick.

ALSO PRESENT: Brad Carter, County Manager; Rachel Rhoden, Deputy County Manager; Will Sexton, County Attorney; Ray Norman, Clerk of Courts; Jim Farrell, Finance Director; Marlene Stafford, Deputy Clerk; Dean Bennett, Facilities Maintenance Director; Paul Funderburk, Road Superintendent; Mark Crawford, Press; Randy Andrews, Zoning Director; Chip Ware, Fire Marshal; Robert Perone, Library Director; Jerome Kelley, County Engineer; Donny Wise, Solid Waste Director; Benny Jackson, Solid Waste Director (In Training); Kelly Canady, Community Development Director; and Brian Johns, Emergency Management Director.

CALL TO ORDER: Chairman Chandler called the meeting to order at 9:34 a.m.

**PUBLIC HEARING
RESOLUTION
TO CLOSE AND ABANDON A ROADWAY**

--RESOLUTION: CLOSE AND ABANDON A ROADWAY KNOWN AS N.E. 196th TERRACE (f/k/a N.E. 43rd Ave.)--WILL SEXTON:

Mr. Sexton presented the resolution for consideration, based upon a request by Lawrence Mosley. The roadway is entirely surrounded by property owned by Mr. Mosley. Mr. Mosley has been responsible for maintenance. Staff has no objection to the Commission abandoning the roadway and returning it to Mr. Mosley.

Chairman Chandler opened the public hearing. Mr. Tatum Davis, on behalf of Mr. Mosley, advised that he was present to answer any questions. There being no other responses, the public hearing was closed.

Mr. Sexton read the title of the resolution into the record.

Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to adopt the Resolution as presented. (The [Resolution was assigned No. 2015-05.](#))

PUBLIC COMMENTS:

TERRICENA KITTLES of 2241 Lake Street, Lawtey—5K MOTHER'S DAY RUN :

Ms. Kittles requested permission to conduct a 5K Mother's Day Run on May 8th to raise funds for the Lawtey Empowerment and Advocacy Project.

Chairman Chandler advised that the Sheriff needs to be involved. (See page 4 of these minutes.)

CONSENT AGENDA:

- A. CONSIDER APPROVAL TO RENEW AGREEMENT WITH TRANE FOR THE COURTHOUSE CHILLER (1X 5.80% discount offer for full payment of three years.)**
 - Year One - Annual Contract Amt. - \$3,064
 - Year Two - Annual Contract Amt. - \$3,126
 - Year Three - Annual Contract Amt. - \$3,156
 - Full Payment of Three Years with Discount - \$8,803.93
- B. CONSIDER APPROVAL TO RENEW AGREEMENT WITH TRANE FOR THE LIBRARY (1X 5.8% discount offer for full payment of three years.)**
 - Year One - Annual Contract Amt. - \$6,979
 - Year Two - Annual Contract Amt. - \$7,118.58
 - Year Three - Annual Contract Amt. - \$7,189.77
 - Full Payment of Three Years with Discount - \$20,052.68
- C. MINUTES OF JOINT WORKSHOP WITH THE CITY OF STARKE COMMISSION OF 03-05-15**
- D. CONSIDER APPROVAL OF FIRST AMENDMENT TO CONTRACT NO. 2010-07-02-087 FOR THE HARDEST HIT FUND-PRINCIPAL REDUCTION PROGRAM. THIS AMENDMENT EXTENDS CONTRACT THROUGH AUGUST 31, 2016**
- E. CONSIDER APPROVAL OF SECOND AMENDMENT TO CONTRACT NO. 2010-07-02-087 FOR THE HARDEST HIT PROGRAM AND MLRP (Mortgage Loan Reinstatement Payment Program). THIS AMENDMENT EXTENDS CONTRACT THROUGH AUGUST 31, 2016**
- F. CONSIDER APPROVAL OF BRADFORD COUNTY'S FIVE-YEAR (2015-2020) CAPITAL IMPROVEMENT PLAN**

Chairman Chandler advised that items "A" and "B" are being removed from the Consent Agenda.

Commissioner Lewis moved, seconded by Commissioner Thompson, and carried 5-0, to approve the Consent Agenda, items "C" through "F".

APPROVE PAYMENT OF BILLS--COMMISSIONER RIDDICK:

Commissioner Riddick moved, seconded by Commissioner Sellars, and carried 5-0, to approve payment of the bills as reviewed. (A list of the bills is on file in the Finance Department of the Office of the Clerk of Courts.)

COUNTY ATTORNEY REPORTS--WILL SEXTON:

A. RESOLUTION--ADOPTING A UNIFORM POLICY FOR VEHICLE USE AND MAINTENANCE

Mr. Sexton presented the resolution for consideration and read the title into the record.

Commissioner Lewis moved, seconded by Commissioner Riddick, and carried 5-0, to adopt the Resolution as presented. (The [Resolution was assigned No. 2015-06.](#))

Mr. Sexton advised that this policy is a deficiency finding identified in other agency audits and was prepared as a proactive measure to ensure that the County does not have any of the same findings.

SHERIFF REPORTS--GORDON SMITH:

Ms. Rhoden advised that Sheriff Smith had a prior engagement and presented the IGCF expenditure requests on his behalf. Clerk Norman attended the IGCF meeting should the Board have any questions.

IGCF EXPENDITURE REQUESTS (IGCF Approved 03-31-15)

A. REIMBURSEMENT FOR PAYMENT OF \$9,000 FOR AN ANNUAL CONTRACT RENEWAL FROM ANGSTROMLORD/OFFSITE VAULTS FOR ENCRYPTED OFFSITE COMPUTER DATA BACKUP SILOS

Inced by inquiry of Commissioner Lewis, Clerk Norman advised that sufficient funds (IGCF) are available to cover both requests.

Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to approve the [IGCF Expenditure request](#) as presented.

B. HASTY'S COMMUNICATION/MOTOROLA PROPOSAL FOR THE PURCHASE OF RADIOS FOR LAWTEY POLICE DEPARTMENT--\$4,991.13

Commissioner Lewis moved, seconded by Commissioner Thompson, and carried 5-0, to approve the [IGCF Expenditure Request](#) as presented.

Commissioner Lewis asked if, in the absence of the Sheriff, the Board could take action on the earlier item brought by Ms. Kittles. Chairman Chandler advised that the Sheriff would need to follow up with handling the logistics.

Commissioner Sellars moved, seconded by Commissioner Lewis, and carried 5-0, to approve the 5K Mother's Day Run, contingent on the Sheriff's approval of the proposed route and can provide security.

Mr. Carter advised that his office would communicate with the Sheriff.

CLERK REPORTS--RAY NORMAN: None.

COUNTY MANAGER REPORTS--BRAD CARTER:

A. CONSIDER APPROVAL OF STATE-FUNDED SUBGRANT AGREEMENT FOR 2014-2015 HAZARD ANALYSIS-REQUEST-\$1,434--BRIAN JOHNS, Emergency Management Director:

Mr. Johns presented the grant agreement for consideration.

Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to approve the State-Funded Subgrant Agreement as presented. (The grant agreement is on file in the Office of Emergency Management.)

B. CONSIDER APPROVAL OF FY 2018-2019 SCRAP, SCOP and CIGP RECOMMENDATIONS UNDER THE FDOT LOCAL GOVERNMENT PROGRAMS

Mr. Jerome Kelley reviewed the list of roads selected by the Commission as candidate projects for SCRAP, SCOP and CIGP for submission in the FDOT FY18/18 cycle. In the past, FDOT would take the County's priority list, determine the amount of money to fund each project, and then send the County an agreement. Currently, the County has to come up with cost estimates and submit them to FDOT for review. He will be working on the cost estimates this week and try to get them in by the end of the week.

Mr. Carter advised that Mr. Green with FDOT has indicated that there may be fewer projects approved this year than in the past.

Discussion ensued which was not limited to but included how the new procedures will affect the County, lobbying the legislature for continued funding to small counties, and FDOT's approval process and funding level for each project.

Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to approve the recommendations, contingent upon Mr. Kelley's cost estimate. (The list was amended at the Regular Scheduled Meeting of April 16, 2015.)

**C. PRESENTATION BY JONES EDMUNDS--LANDFILL STORMWATER SOLUTION
(Pond S-2)--TIM CULLY, Project Manager**

Mr. Carter took a few minutes to recognize Solid Waste Director, Donny Wise for his 40+ years of service to the County. Mr. Wise may hold the record for the employee with the most years of service, and is one of the best and most dedicated employees he has had the opportunity to work with. He cordially invited everyone to attend a Retirement Dinner in honor of Mr. Wise, on May 15 from 7:00 p.m. to 9:00 p.m. at the Fairgrounds.

Mr. Wise introduced Mr. Tim Cully, Project Manager with Jones Edmunds, and advised that he concurs with Mr. Cully's recommendation. Mr. Wise also introduced Mr. Benny Jackson, who has been selected as the new Solid Waste Director.

Ms. Kelly Canady, Community Development Director, introduced Ms. Destiny Padgett, the new Program Assistant for Community Development.

Mr. Cully presented the [results of Work Order No. 12](#), which purpose was to evaluate the stormwater problems at the landfill, provide a solution and provide a construction cost estimate. Jones Edmunds insurance does not allow them to carry the contractor to perform the actual construction. The contractor will need to contract directly with the County.

Mr. Cully advised that the total cost of the project is estimated at \$85,371; [Work Order No. 13](#), for Jones Edmunds' portion of the work, estimated at \$34,945., and construction costs estimated at \$50,426.

1. CONSIDER APPROVAL OF CONSTRUCTION BUDGET ESTIMATE (\$50,426)

Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to approve the construction estimate as presented.

**2. CONSIDER APPROVAL OF WORK ORDER NO. 13 (Engineering Support-
\$34,945)**

Commissioner Lewis moved, seconded by Commissioner Thompson, and carried 5-0, to approve Work Order No. 13 as presented.

**D. REQUEST PERMISSION TO APPLY FOR A GRANT THROUGH PLUM CREEK
FOUNDATION FOR SPEEDVILLE RECREATION PARK (Request \$10,000--Maximum
Request Allowed)**

Ms. Rhoden requested to permission to apply for a grant through the Plum Creek Foundation for Speedville Recreational Park for the maximum amount of \$10,000.

Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to approve the [grant application](#) as presented.

E. REQUEST PERMISSION TO APPLY FOR A GRANT THROUGH PLUM CREEK FOUNDATION FOR LINCOLN CITY PARK (Request \$10,000--Maximum Request Allowed)

Ms. Rhoden requested permission to apply for a grant through the Plum Creek Foundation for Lincoln City Recreational Park for the maximum amount of \$10,000.

Commissioner Sellars moved, seconded by Commissioner Riddick, and carried 5-0, to approve the [grant application](#) as presented.

COMMISSIONER'S COMMENTS:

Commissioner Riddick commented on the following:

- Lobbied heavily for FRDAP grants at the 2015 NADO Conference in Washington. Upon his return, Ms. Rhoden followed up with emails to the congressmen. Hopefully, with the Plum Creek grant applications and FRDAP, by this time next year, the County will have some playground equipment at both parks.

Commissioner Sellars commented on the following:

- Expressed appreciation to Commissioner Riddick for his efforts relating to FRDAP grants.
- Inquired about the availability of funding to perform some maintenance and/or renovations to the Conference Center. Clerk Norman advised that the monies collected from rentals of the building administered by the Chamber could be used for maintenance and/or renovations.

Commissioner Thompson commented on the following:

- Expressed appreciation to the County for the opportunity to attend the New Commissioner Training in Tallahassee. It was very informative and helpful.
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CHAIRMAN COMMENTS--ROSS CHANDLER: Chairman Chandler commented on the following subjects:

- Remaining vigilant to protect the County's current funding levels from the State.
- Proposed changes to the WorkForce/CareerSource.
- Encouraging the State to maintain Enterprise Zones.

ADJOURN:

Commissioner Lewis moved to adjourn the meeting, seconded by Commissioner Sellars. There being no further business, the meeting adjourned at 10:15 a.m.

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

ROSS CHANDLER, CHAIRMAN

ATTEST: _____
RAY NORMAN, CLERK TO THE BOARD

Minutes prepared by Marlene Stafford, Deputy Clerk

Minutes approved by BOCC at the Regular Scheduled Meeting of _____.